

Members Present: Terri Jillson White, Tracy Nangeroni, Peter Urbach, John Wilson, Jean Malloy, Barbara Chalmers. Alternates: Mary Epreman, Anne Nilsen, John Walden

Members Excused: Faith Reney

Attendees: Dick Katz, Katie Richardson, Barbara Hollander, Jean Wilson

From: Barbara Chalmers

On the above date, those noted above met at Town Hall; the following was discussed:

- 1.0 Chair Opening Remarks: Terri noted that Mary will sit in for Faith and that Jean was approved to fill the remainder of Rhonda's term and was sworn in. Welcome Jean
- 2.0 Secretary's Report: Minutes of 25 Jan 2011: John Wilson moved and Tracy 2nd approval of minutes with the following corrections: Shaun Carroll name spelling correction and item 6.0 c, 2nd sentence \$18,000 not \$13,000; vote unanimous.
- 3.0 Friends: Dick Katz reported that donations to the Friends from June 2010 to February 2011 have been greater than ever, with many small donations. He sees this as an indication of the good job John Walden and library staff are doing. Friends still need recipes for their fund raising cookbook.
- 4.0 Director's Report (see Director's Report)
 - a. Statistics: John reported that E book use is now included in the monthly statistics report. Internet use (on library computers) is down but more people are bring in their own laptops to use. Barbara asked John why the children's use was down by 11 from, last January's already low useage due to the children's area being closed for mold related renovations. John thought it could be snow days that canceled the ASK program, resulting in reduced children visits.
 - b. Software Demonstration: John demonstrated the new library focused music download service Freegal Music, which the Friends have funded on a trial period basis. Cost is \$600 for 500 downloads for the trial period. Music can be sampled prior to download to MP3 player. 2 free songs per week per user will be allowed. John expects this will increase library use by teenagers. He will publicize the new service and expects a March 1 launch date. Freegal Music has much of Sony's play list. Peter noted that if all library users download their allowed number of plays, the cost to the library will be 47 cents / song. If only half uses the service, cost will be 94 cents / song. John will analysis use during the trial period and determine the most cost effective way we could consider continuing the service if patrons like it **Action by John Walden**
 - c. Middle School group Dinner and a Movie night was successful, although only half that signed up, showed up. Finding a good night that doesn't conflict with other student activities and when the church function room is available is tough. John noted that game night is popular since it is more social.
John reported tomorrow night, the program committee has maple sugaring program with Tim Fleury and quite a few people have signed up. Peter asked about a program on new library technology. John responded that the program committee is working on it and they hope to hold it in Sherburne Gym.
 - d. Tracy asked about useage of Mango language kits. John will check on this. **Action by John Walden**
- 5.0 Treasurer's Report: (see January Account Summaries and Treasurer's Report)
 - a. Capital Campaign funds: No activity this past month.
 - b. Reports: Tracy noted software line item up, due to bill paid in January that covers the year. Peter asked that Tracy provide an additional report that shows campaign activity, even if its just the posting of monthly interest. This was a recommendation of John Mapley. **Action by Tracy**

- c. Lifeline Donation Software: Tracy hasn't talked with the software creator yet about how to adjust the balance.

Action by Tracy

6.0 Chair's Report: (see Chair's report)

- a. Meeting with Architect: Terri reminded all of the March 1st meeting with Chris Lizotte, of Sheerr McCrystal Palson, Architecture, Inc. to present conceptual site plans for Sunapee Center and Expand in place sites and board discussion. She reported that some in the community had questioned if there is a conflict with the hiring of this company and her husband, Peter White's company, Sheerr & White Residential Architecture. There is no conflict of interest, these are different companies, with separate ownership.
- b. Letter to AG on Campaign Funds: Terri hasn't heard back from the office of the attorney general yet and will follow up to make sure they got the letter.

Action by Terri

- c. Volunteer Policy Amendment: Motion by Tracy, 2nd by Terri to accept revision in policy to add requirement for confidentiality agreement, adopted by the Board last summer. Vote unanimous.
- d. Procedure Manual: Pending: Terri to discuss NH Crime Victim Leave, Immigration Law Compliance and Electronic Communications items with the Town Manager.

Action by Terri

- e. Terri acknowledged that Barbara's 3 year term is ending and she is not running for re-election. Terri thanked Barbara for her service.

7.0 Pleasant Place Site: John Wilson suggested the board sent a thank you to Sugar River Savings Bank for offering to give the library a triangular piece of their back land in conjunction with the proposed Pleasant Place site that the Board voted not to pursue further last December. All thought this was a good idea. Terri will write the letter.

Action by Terri

8.0 Meeting with Architect: Peter reported that in addition to conceptual site plans for the 2 sites the Board voted on for further consideration, Chris Lizotte will provide a pros and cons list and cost estimate for each. Peter noted that site acquisition cost to date has been based on tax assessment for Expand-in-Place and a guess for Sunapee Center. Peter made a motion that to further the evaluation of these 2 prospective sites, it is important to obtain some preliminary information on the cost of site acquisition. The Board therefore authorizes the Chair to begin non-binding negotiations with the landowners of these 2 sites to obtain preliminary acquisition cost information. The Chair may delegate this task or any portion of it to any qualified individual the Chair feels can assist; 2nd by Jean; vote unanimous.

9.0 Public Comments: None

Meeting adjourned at 7:12 pm.

Next meeting: 1 March 2011, 6:30 PM, Town Hall, meeting with architect regarding conceptual site plan for Sunapee Center and Expand-in-Place sites.